

# Town of Harvard Energy Advisory Committee

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 DAVID FAY  
 STEVE MATSON

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 BOB SULLEBARGER, SCHOOL COMMITTEE  
 KEITH CHEVERALLS, CAPITAL PLANNING  
 ALAN FRAZER, FINANCE COMMITTEE

## Meeting Minutes 5/8/13

Attendees: B. Smith, E. Broadbent, D. Fay, J. Elkind, S. Matson, F. Hodgkins,  
 B. Sullebarger (PT), W. Robbins (PT)  
 Location: Old Library 8 PM

	Meeting Discussion/Status
Minutes	The minutes of April 10 and April 24, 2013 were unanimously approved.
School Energy Project Updates	<ul style="list-style-type: none"> <li>a. HES BAS and DVC Project – Final invoices paid.</li> <li>b. Bromfield Green Team – On May 6, David met with the Green Team and presented reports of energy usage from MEI. He explained how they could monitor energy usage on the Blackout day scheduled for May 19.</li> <li>c. HES Solar – SRECs Sale Agreement – HEAC voted unanimously 5-0 to select Knollwood Energy (Ref <a href="http://www.knollwoodenergy.com/markets/ma_srec_program">http://www.knollwoodenergy.com/markets/ma_srec_program</a>) to sell SRECs at their discretion with a typical 7% commission. The funds generated from the sale of SRECS (~\$1000/yr) were planned to be used to cover the future maintenance costs.</li> </ul>
Town Energy Project Updates	<ul style="list-style-type: none"> <li>a. Green Community Grants Projects –                             <ul style="list-style-type: none"> <li>1. Eric to submit re-purpose request to DOER for remaining funds. – in process.</li> <li>2. Green Community grant deadline extended to end of 2014.</li> <li>3. Prepare to proceed with New Library AHU and HW pump VSD project pending approval. – in process.</li> </ul> </li> <li>b. Green Community Reports – Annual report – Brian to update to address updates requested by DOER.</li> <li>c. Police Station Boiler Project – Both boilers are installed. Second invoice to be submitted by May 10. Final walk through and connection to BAS being scheduled.</li> <li>d. Hildreth House – Steve is meeting on May 10 with Connie Larrabee to review how HEAC can support the needs of this renovation project.</li> </ul>
Other Items	<ul style="list-style-type: none"> <li>a. PPA Subgroup – Solar Net Metering Credit Agreement RFP – Lorraine to verify with the Inspector General that the RFP is exempt from procurement policy. Mark Lanza to confirm whether a 20 year contract requires a vote at Town meeting. – Draft RFP with Tim Bragan as of 5/8.</li> <li>b. Energy Legislation Meeting with Jamie Eldridge and Jen Benson – Eric is coordinating this with both offices for a meeting in May or June.</li> <li>c. Community Solar Garden – Worth Robbins presented a status of the Solar Garden. In order for the Garden to be financially viable, the shares should be exempt from taxation for 20 years. He requested approval of this exception from the Harvard Board of Assessor to be voted on May 9. The next option is to negotiate an annual Payment in Lieu of Taxes (PILOT). There are several options being addressed in legislation (Bill 1329), such as providing an exemption if 50% of the energy is for Town use, but these will not be implemented soon enough.</li> </ul>